



School Closure Contingency Planning Parents & Carers

This policy has been produced in the event of a school closure beyond the ordinary planned closures such as school holidays or INSET days.

Health and Safety

We will carry out our activities in such a way as to ensure, so far as is reasonably practicable, the health, safety and welfare of our employees and all persons likely to be affected by activities in school, including the general public where appropriate.

We will co-operate and co-ordinate with partnerships, contractors, sub-contractors, employers, Cardiff County Council departments and the occupiers and owners of premises and land where we are commissioned to work in order to pursue our Health and Safety Policy aims.

We recognise that there may be instances arising in school where a school closure may be the most appropriate form of action to take to ensure the health and safety of all pupils, parents/carers, staff and Governors. This includes, but is not limited to, days where snow prevents safe travel to and from school, polling days and to prevent the outbreaks of, or spreading of viruses.

Notification of Closure

Planned Closure - In the event of a planned closure, parents/carers will be contacted in the first instance with a letter followed by a text message to all parents. The schools' social media platforms such as Twitter will be updated the same day and a notification will be placed on the schools' websites too. Where possible closure dates will be provided as well as the expected duration of the closure. In the event of the schools reopening all parents will receive a text via the schools text messaging system, also social media platforms and websites will be updated accordingly.

Unplanned Closure – In the event of an unplanned closure, the school's social media platforms such as Twitter will be updated the same day and a notification will be placed on the schools' websites too. Closure dates will be communicated and if the duration of the closure is known then this will also

be communicated via these systems. In the event whereby the duration of the closure is unknown parents will be provided with the approximate closure duration. In the event of the schools reopening all parents will receive a text via the schools text messaging system, also social media platforms and websites will be updated accordingly.

Home Learning

A child's home environment offers rich and different resources and work at home can give opportunities to consolidate and reinforce skills and understanding. A working partnership between school and home enhances the educational development of the child and so helps raise attainment. In the event of a school closure taking place this policy should be enforced in order to contain consistency for a child's learning journey.

The following guidance is provided to parents and carers and it is expected that all will follow the guidance and advice contained within this policy should a school closure occur.

Home Learning Tasks

Home learning tasks provided by each class teacher, linked to the pupils topics, will be made available on the school websites

<https://www.holliesschool.co.uk/>

Where possible the home learning task overview sheets will be published in advance of a school closure however, it is recognised that this may not always be possible due to unforeseen circumstances.

In the event of a school closure, home learning tasks will be uploaded as soon as possible.

The home learning tasks and suggested activities will have a range of focuses e.g. Literacy, Maths, DCF, Topic Work.

In order to keep up with information from teachers, parents/carers, will be expected to regularly log on to 'Class Dojo', which can facilitate 'two-way' communication between the class teacher and parents.